

WHO SHOULD COMPLETE THIS FORM?

This enrolment form is to be used by current students who are continuing with their study at Carey Baptist College in 2019, or previous students of Carey Baptist College who are returning to study with Carey in the following academic programmes:

- Certificate in Christian Studies (subject to NZQA approval)
- New Zealand Diploma in Christian Studies
- Bachelor of Applied Theology
- Graduate Diploma of Applied Theology

WHAT DO I DO WITH THIS FORM?

Please complete all sections of this Enrolment Form. Then sign it and return this form with all other specified documentation to the Academic Registrar. If you are unclear about any aspect of the requirements for this application please contact the Academic Registrar on 09 526 0340 or call 0800 773 776.

We cannot process incomplete applications. Please include all supporting documentation and return to us by:

Mail: Academic Registrar
PO Box 12 149
Penrose, Auckland 1642

Email: registrar@carey.ac.nz

SECTION ONE

PERSONAL DETAILS

- 1.0 Title Mr Mrs Ms Miss Other
- 1.1 Gender Male Female
- 1.2 First Name
- 1.3 Preferred Name
- 1.4 Middle Name(s)
- 1.5 Surname / Family Name
(as on your passport, birth certificate, marriage or civil union certificate)
- 1.6 Other names you have been legally known by
(maiden name, birth name)
- 1.7 Date of Birth
- day month year

Contact Details

- 1.8 Home Phone
- 1.9 Mobile Phone
- 1.10 Work Phone
- 1.11 What is your permanent/home postal address?
Street number and name
- Suburb Town/City
- Postcode
- 1.12 Email Address

SECTION ONE

...CONTINUED

- 1.13 Name of Spouse
- 1.14 Name(s) of Child(ren)
- 1.16 Student ID Number (if known)

SECTION TWO

EMERGENCY CONTACT PERSON

Please fill in this section ONLY if new information is required

- 2.0 Title Mr Mrs Ms Miss Other
- 2.1 Surname / Family Name
- 2.2 First Name
- 2.3 Relationship to Applicant
- 2.4 What is their permanent/home postal address?
Street number and name
- Suburb Town/City
- Postcode
- 2.5 Mobile Phone
- 2.6 Other Phone
- 2.7 Email Address

SECTION THREE

FINANCIAL DETAILS

4.0 Will you be applying for (please tick any that apply):
 Student Loan
 Scholarship
 Other external funding (e.g. church)

4.1 Do you currently have a student loan?
 Yes No

4.2 If you have or will have a Student Loan this year, please fill in your IRD number

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On 1 April 2006, legislation was introduced to make student loans interest free for borrowers living in New Zealand.
 Completing your IRD number is voluntary. This is requested so the Ministry of Education can share information with IRD regarding Student enrolments. If you choose to provide your IRD number on the enrolment form this will be included with your enrolment details and will be reported to the Ministry of Education. For more information on interest free student loans, visit www.ird.govt.nz/studentloans.

SECTION FOUR

PROGRAMME OF STUDY

5.0 In which semester will you begin study?
 Semester One Semester Two

5.1 Do you intend to study Full-Time or Part-Time during this year?
 Full-Time Part-Time

5.2 For which Qualification are you enrolling?
 Certificate in Christian Studies (subject to NZQA approval)
 New Zealand Diploma in Christian Studies
 Bachelor of Applied Theology
 Graduate Diploma of Applied Theology

5.3 Please enter the details of the courses you wish to study in 2019.

Semester One

Course # Course Name

On-site
Distance
Block

Semester Two

Course # Course Name

On-site
Distance
Block

Full Year Courses

Course # Course Name

On-site
Distance
Block

5.4 Do you expect to complete the academic requirements and graduate from your qualification this year?
 Yes No - but expecting to graduate in year

SECTION FIVE

DECLARATION

Privacy – Carey Baptist College collects and stores information from this Form to:

- manage the business of the College (including internal reporting, administrative processes and selection of scholarship and prize winners)
- comply with the requirements of the Education Act 1989 and other legislation relating to the maintenance of records
- supply information to government agencies and other organisations as set out below.

In signing this Enrolment Form you authorise such disclosure on the understanding that Carey Baptist College will observe the conditions governing the release of information, as set out in the Privacy Act 1993, the Education Act 1989 and other relevant legislation. You may see any information held about you and amend any errors in that information. To do so, contact the Academic Registrar.

Supply of Information to Government Agencies and other Organisations
 Carey Baptist College supplies data collected on this Form to government agencies, including:

- The Ministry of Education
- The New Zealand Qualifications Authority
- The Tertiary Education Commission
- The Ministry of Social Development (in relation to student loans and allowances) and Inland Revenue (student loans)
- Immigration New Zealand and the Ministry of Business, Innovation and Employment (for those who are not New Zealand citizens or permanent residents)
- Agencies who support particular students through scholarships, payment of fees or other awards (if you are a recipient of one of these awards)

Those agencies use the data collected from tertiary education organisations to administer the tertiary education system, including allocating funding, develop policy advice for government, and conduct statistical analysis and research.

Your personal details (name, date of birth and residency) as entered on this Form will be included in the National Student Index and may be used in an authorised information matching programme with the New Zealand Birth Register.

The government agencies above may supply data collected on this Form to Statistics New Zealand for the purposes of integrating data with data collected by other government agencies, subject to the provisions of the Statistics Act 1975. Integrated data is used for the production of official statistics, to inform policy advice to government and for research purposes.

In handling data supplied by you on this Form, the government agencies are required to comply with the provisions of the Privacy Act 1993. When required by law, Carey Baptist College releases information to government agencies such as the New Zealand Police, Department of Justice, Ministry of Social Development, and the Accident Compensation Corporation (ACC).

Information collected on this Form may be supplied to other educational organisations for the purpose of verifying academic records.

In signing this Declaration: 1. I undertake to pay all fees as they become due, and to meet any late fees and collection charges associated with debt recovery. (Carey Baptist College's policy on withdrawal and refund of fees is provided in the current Academic Calendar, available at www.carey.ac.nz, or may be obtained from the Academic Registrar. Carey Baptist College has appointed the Public Trust as Trustee of our student fee protection arrangement. This arrangement has been accepted by the New Zealand Qualifications Authority as meeting the requirement of the Education Act 1989 and the Student Fee Protection Rules 2013.)

2. I grant to Carey Baptist College the right to take photographs or other images of me in connection with the activity for which I am enrolling. I authorize Carey Baptist College, its assigns and transferees to copyright, use, and publish the same in print and/or electronically. I agree that Carey Baptist College may use such photographs or images of me with or without my name and for any lawful purpose, including for example such purposes as publicity, illustration, advertising, and web content.

3. I undertake to comply with the rules, regulations, and policies of Carey Baptist College, in particular with regard to attendance, academic integrity and progress, copyright, standard of dress, health and safety, behaviour and conduct and use of information systems.

Declaration

I declare that to the best of my knowledge all the information supplied on, and with, this Enrolment Form is true and complete, I agree to abide by the conditions described above, and I consent to the disclosure of personal information as described above

signature

day month year